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Tuesday November 14, 2017

6:30 PM - 8:30 PM

Learning Commons

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| Present | Absent | 2017-18 Council Members |
|  |  | Mark McMahon | Chair |
|  |  | Ingrid Meza-McDonald | Vice-Chair |
|  |  | Brynn McMahon | Treasurer |
|  |  | Helen Svoboda Dorner | Assistant Treasurer |
|  |  | Janice Vanderwel | Secretary |
|  |  | Lori McIntosh Belanger | CSPA representative |
|  |  | Milva Calla | Parish representative |
|  |  | Megan Pettit | Fundraising representative |
|  |  | Vicki Russett | Lunch Chair |
|  |  | Reneé Cooper | Member at large |
|  |  | Fidelia Addison | Member at large |
|  |  | Monica Jagdev | Member at large |
|  |  | Taylor Davis | Member at large |
|  |  | Sarah Eady | Teacher Representative |
|  |  | Mary Stone  | Support Staff Representative |
|  |  | Lori-Ann Hannigan | Vice-Principal |
|  |  | Tracy Mertz | Principal |

1. **Call to order**

Ingrid welcomed council and non-council members and called the meeting to order at 6:30 PM.

1. **Opening Prayer**

Lori led the opening prayer.

1. **Approval of Agenda**

The agenda was approved as presented

Motioned by: Megan Seconded by: Taylor

1. **Approval of September Minutes**

The September minutes were approved as presented

Motioned by: Megan Seconded by: Vicki

1. **Principal Report**

K7 Update: Vanessa Altobelli will be staying permanently with St Emily

 Alexandra Chaplinsky will be here for the year

Nov 24 PD Day will be devoted to Math

EQAO areas for improvement

* estimation and reasonable answers
* multiple choice

Kinder students will host Craftapalooza day December 8 (rain/snow date Dec 12)

Advent Concert: A night in Bethlehem

 December 20-21, 2017

 Grades 1 - 6

 Time: TBD (45 minutes )

Principal for the day Friday November 17, 2017

Tracy presented our sister's school's concerns surrounding the gifting of the advent hampers. This year St Emily will be supporting between 20-25 families at our sister school, Our Lady of Fatima. One of the challenges identified was that we are contributing so many things that volunteers are finding it hard to transport the items while maintaining the privacy of the families. One option was to provide families with gift cards. We would like to find a way to make sure the students are still included in the process of the Christmas hampers. Brynn suggested we offer an incentive if we are to just provide gift cards to families, then we could have a thermometer showing the progress of the students raising money, and council would match the funds.

**Ms Eady** would look into the possibility of making the hampers smaller or possibly asking the families what they would like and make a list for each hamper. Council will supplement with gift cards to giant tiger.

Janice motioned a vote to top up the school hampers with gift cards up to **$1,250.00** all 9 council members present voted in agreement.

1. **Treasurer Report**

bank balance $29,465

available balance approximately $20,000 (after subs lunches are paid)

1. **School Report**

Ms Eady relayed that teachers thank council for the dance a thon, everyone had a great time

Wish list, presented by Tracy, contained items such as math manipulatives, PM leveled readers and [hokki stools](https://www.kaplanco.com/product/24495GP/hokki-stool?c=1%7CFC1024), drama club microphone, bus transportation, gym equipment, brining performances into the school.

Ingrid motioned a vote to give **$8,000.00** to the school to pay for items on the wish list. Megan seconded all 9 council members present voted in agreement.

We Day - 20 students from the Social Justice Club is attending the presentation at the Canadian Tire Centre November 15, 2017.

White Elephant Sale - **Tracy** will check with the Grade 6 team to see if they will be hosting this event this year. The item donations have been declining in the last few years so nothing is planned so far for this year

1. **Committee Report**

**Lunch**

Vicki would like to explore the idea of new lunch options.

**Vicki** will send Janice some info, **Janice** will create a survey and send it to Tracy. **Tracy** will send the survey to parents via Synervoice. Once the survey is closed, **Janice** will submit the results to **Vicki** who will hold a subcommittee meeting (added to council calendar/webpage/twitter/FB by **Janice**)before the next council meeting to discuss the results and make a decision based on the survey findings.

**Fundraising**

Megan recapped the success of the dance-a-thon and thanked the volunteers. Mark mentioned that so far the total raised is $12,500.00 and that there were a couple more envelopes in the safe that still needed to be counted.

The fundraising subcommittee has not been formed yet. **Megan** will call a meeting to discuss fundraising ideas that will be presented at the next council meeting. Council will then work together to estimate revenues for Brynn to help formulate a budget.

Some new ideas brought up at this meeting:

* Advent candles
* Poinsettia
* Popcorn
* Christmas Trees
* Raffle, 50/50, Chase the Ace
* Movie Nights. We are covered by the board under the [criterion movie licence](http://www.criterionpic.com/CPL/lcl_studiosproducers_new.html). If anyone is interested in leading a movie night fundraiser please email council.stemily@gmail.com

**PRO Grant subcommittee**

Our council was granted $1,000.00 to use toward a parent engagement event. In our application for the grant we said that we would hire a speaker to teach parents how to help their child with anxiety and depression. Our speaker has decided to retire so we are now looking for a new speaker in a short timeline. We would like to keep this theme and host this evening for parents in January. If we cannot find a speaker on this topic, we may approach Paul Davis to speak about social media safety during catholic education week.

**Tracy** will reach out to Dr. Elizabeth Paquette

If anyone else is interested in joining this subcommittee please email council.stemily@gmail.com

1. **CSPA Report**

[October 25 meeting minutes](https://docs.google.com/document/d/1e58KZAXRlppD1cCLOsaLseflll_6suzXwX_KxELqxgI/edit)

Nov 30:[Advocating for Your Child with Special Needs](http://www.ottawacspa.ca/cspa/news-and-events/upcoming-events/14-advocating-for-your-child-with-special-needs) at Thomas D'Arcy McGee School

1. **Parish Report**

Confirmation meeting began this evening for grade 6 students

1. **New Business**

**Christmas Café**

Subcommittee members: Monica, Mark, Rene, Vicki, Taylor, Ingrid, Megan, Janice

**Janice** will set up the online booking website for horse-drawn sleigh rides

**Mark/ Imperial Coffee** will donate the coffee/ hot chocolate

**Janice** will contact Magic 100

Ideas: SIGNS so people know where to go and what's available

 donation jar

 food: Peanut Free (no visible nuts)

 crafts: make your own advent calendar (rings)

 cardboard wreaths

 movie: http://www.criterionpic.com/CPL/mm/criterion\_dvd.pdf

Volunteers for: set up/ take down

 loading passengers onto carriages

 council table

 craft preparation (pre-cutting, organizing) (St Joe's students?)

 hot beverage / food station

 Movie station learning commons

Monica made a motion to approve a budget of **$800.00** for snacks and crafts for the Christmas café. Seconded by Brynn, all 9 council members present voted in agreement.

If you would like help out on this subcommittee please volunteer.stemily@gmail.com

**Spirit Wear**

Last day to order is November 15, 2017

1. **Next meeting**

January 9, 2018 at 6:30 PM in the learning commons

Meeting adjourned at 7:57 PM

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