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Tuesday April 10, 2018

6:30 PM - 8:30 PM

Learning Commons

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| --- | --- | --- |
| Present | Absent | 2017-18 Council Members |
|  |  | Mark McMahon | Chair |
|  |  | Ingrid Meza-McDonald | Vice-Chair |
|  |  | Brynn McMahon | Treasurer |
|  |  | Helen Svoboda Dorner | Assistant Treasurer |
|  |  | Janice Vanderwel | Secretary |
|  |  | Lori McIntosh Belanger | CSPA representative |
|  |  | Milva Calla | Parish representative |
|  |  | Megan Pettit | Fundraising representative |
|  |  | Vicki Russett | Lunch Chair |
|  |  | Reneé Cooper | Member at large |
|  |  | Fidelia Addison | Member at large |
|  |  | Monica Jagdev | Member at large |
|  |  | Taylor Davis | Member at large |
|  |  | Sarah Eady | Teacher Representative |
|  |  | Mary Stone  | Support Staff Representative |
|  |  | Lori-Ann Hannigan | Vice-Principal |
|  |  | Tracy Mertz | Principal |

1. **Call to order**

Mark welcomed council and non-council members and called the meeting to order at 6:35 PM.

1. **Opening Prayer**

Lori led the opening prayer.

1. **Approval of Agenda**

The agenda was approved as presented

Motioned by: Taylor Seconded by: All

1. **Approval of February Minutes**

The February minutes were approved as presented

Motioned by: Taylor Seconded by: Megan

1. **Chair’s Report**

Subcommittee report will cover all chairs report

1. **Treasurer Report**

Brynn gave a snapshot of the financials:

|  |  |
| --- | --- |
| funds raised | $73,185.12  |
| cost to raise funds | $33,640.46 |
| Accomplishments (outlined below) | $18,850.56 |
| **Balance** | **$20,694.10** |

Accomplishments this school year include:

Beginning of the year carnival

Christmas café

Donation to St. Andrew Parish

Christmas Hamper top-up (Giant tiger GC 25 x $50)

Bibles and rosary

Pizza/Sub lunch program

Teacher Wish lists

Brynn would like to complete a year-over-year comparison analysis to see how council has been performing over the last few years.

Those interested in developing the budget: Brynn, Helen, Taylor, Megan, Ingrid.

1. **Presentation**

Mazola Lunch program provided a presentation of their services. Highlights include:

* All food items are homemade fresh and prepared the same day
* Menus can accommodate all dietary restrictions
* Ability to place an order online until 7am the day of service
* Ability to cancel an order until 9am the day of service
1. **Principal Report & School Report**

Staffing

* 690 students in the school next September
* Full time VP
* 3 more portables will be added to the school yard. There is no information at this time as to where these portables will go, or which grades will go in them.
* Maureen McKillop-DiMillo will be moving on to St. Jerome Catholic School
* Lori Ann Hannigan will be moving to St. Leonard Catholic School
* Our new VP will be Margie Butler from St. Philip Catholic School

Change for Change

This initiative was able to raise $2739.55 out of the goal of $3500.00.

Brynn motioned to top up the difference, seconded by Taylor all members voted yes.

Now that the goal has been reached, the students will get to wrap Tracy

Field trips

KG went to the sugar bush Gr. 1 & 2 had visits from Scientists in the school

Gr. 3 going to Upper Canada

Gr. 4 Carleton centre for sports

Gr. 5 went to parliament

Gr. 6 will go to St Bridges Camp

Wish list funds spent

200 chairs

10 computers

Science equipment

Literacy equipment

Learning Environments

St Emily has received $15,000 from the school board to invest in our learning environments. A committee consisting of principal, teacher, parent and student was formed to research options and submit choices to the board. New items will be delivered before August.

Lori Ann gave a Deep Learning presentation on the topic of learning environments and collaboration.

As we bring in new equipment to the school, any existing equipment must be offered to schools in need or stored as per board policy.

Outdoor equipment

Equipment will be purchased for outdoor play (soccer balls, basketballs, pylons, repaint game lines). The school community is encouraged to donate any sport balls to the school.

Council motioned to provide $6000.00 to the school to top up the purchase of the outdoor equipment requirements. Seconded by -

1. **Committee Report**

Lunch

Vicki reported that the lunch program is running well. In an effort to reduce the errors we’ve experience in the sub delivery, Vicki will attempt to move our contract to another local subway supplier.

Fundraising

Megan reported that the fundraising committee has organized and is looking forward to Wendy’s nights on April 24 & 25. Tracy will organize the teacher’s signup sheet and will send it out by synervoice.

Carnival

The carnival is confirmed for June 22, 2018 from 5:30 – 8:00 PM

There was some discussion to look into more options for food sales. Currently we have decided we would offer pizza, unless there becomes another option.

A subcommittee meeting will be scheduled before the next council meeting to iron out the details of the event.

Janice will set up the volunteer sign up.

Tracy will send a sign up to the teachers for the dunk tank.

1. **CSPA Report**

CSPA also presented a Deep Learning initiative as well as a presentation on experiential learning. [**View Presentation Slides**](https://docs.google.com/presentation/d/10IhiGzXvxtTRKgfgbz-fVXrgCIhq7WqVe_L9rVs4s_w/edit?ts=5a96233f#slide=id.g106e2d51e8_0_0)

1. **Parish Report**

Grade 2’s are completing their first communion celebrations during April and early May

1. **New Business**

Capital project

A discussion is in the works to allocate funds to the completion of the original plan to build a hill in the school yard with a slide for students to use year round. This will be discussed further in the budget meeting date and time TBD.

Mazzola lunch service

The lunch committee will work with Mazzola to provide the program on Wednesdays starting the first week in May. <http://www.mazzola.ca/>

Motioned by Ingrid, seconded by Vicki, all present members voted yes.

1. **Next meeting**

May 8, 2018 at 6:30 PM in the learning commons

Meeting adjourned at 8:42 PM